SEEKING NOMINATIONS & APPLICATIONS FOR VOLUNTEER BOARD MEMBER POSITION(S)

ORGANIZATION: Bayou Preservation Association, Inc.
POSITION: Board Member – VOLUNTEER
REPORTS TO: Board Chair and Executive Committee
LOCATION: Houston, Texas 

**APPLICATION DEADLINE: Friday, March 6, 2020**

ABOUT BAYOU PRESERVATION ASSOCIATION

Our mission is to celebrate, protect and restore the natural richness of all our bayous and streams. Our vision is a network of healthy bayous, streams and watersheds. The Bayou Preservation Association focuses on four key programs to accomplish its mission: bayou appreciation, bayou citizen science, trash-free bayous, and stream corridor restoration. Cross-cutting projects and initiatives – those that address the goals of more than one program – also continue, such as the annual Symposium, public policy review and response, and communications tools. The organization works to increase understanding of area bayous and creeks and their watersheds by providing educational programs and opportunities, activities and events to engage all the region’s demographics. Bayou Preservation Association also strives to expand stewardship and stewardship opportunities to improve the health of our watersheds, creeks, and bayous. The Bayou Preservation Association’s values include science-based policies and actions, collaboration, community, and professional communications.

THE OPPORTUNITY

This is an opportunity to be part of a team shaping a long-standing environmental organization as it moves into an exciting new phase. Board members will support the work of Bayou Preservation Association and provide mission-based leadership and strategic governance. While day-to-day operations are led by Bayou Preservation Association’s President and Chief Executive Officer (CEO), the Board-CEO relationship is a partnership, and the appropriate involvement of the Board is both critical and expected.

Specific Board Member responsibilities include:

LEADERSHIP, GOVERNANCE & OVERSIGHT

- Serving as a trusted advisor to the CEO as s/he develops and implements Bayou Preservation Association’s strategic plan
- Reviewing outcomes and metrics created by Bayou Preservation Association for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics; reviewing agenda and supporting materials prior to board and committee meetings
- Approving Bayou Preservation Association’s annual budget, audit reports, and material business decisions; being informed of, and meeting all legal and fiduciary responsibilities
- Contributing to an annual performance evaluation of the CEO
- Assisting the CEO and board chair in identifying and recruiting other Board Members
- Partnering with the CEO and other board members to ensure that board resolutions are carried out
- Serving on committees or task forces and taking on special assignments
- Representing Bayou Preservation Association to stakeholders; acting as an ambassador for the organization

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Our Vision is a network of healthy bayous, streams and watersheds.

7305 Navigation Blvd., Suite A - Houston, TX 77011 - Phone: 713.529.6443 - Fax: 713.529.6481 - email: info@bayoupreservation.org
www.bayoupreservation.org
Ensuring Bayou Preservation Association maintains a commitment to a diverse board and staff that reflects the communities Bayou Preservation Association serves.

**FUNDRAISING**
Bayou Preservation Association Board Members will consider Bayou Preservation a philanthropic priority and make annual gifts that reflect that priority. So that Bayou Preservation Association can credibly solicit contributions from foundations, organizations, and individuals, Bayou Preservation Association expects to have 100 percent of Board Members make an annual contribution that is commensurate with their capacity.

- Board members are expected to solicit support for the mission, and conduct fundraising on our behalf to colleagues, businesses, foundations, etc.

**BOARD TERMS & PARTICIPATION**
Bayou Preservation Association’s Board Members will serve a three-year term to be eligible for re-appointment for one additional term. Board meetings will be held monthly and committee meetings will be held in coordination with full board meetings. Board terms are anticipated to begin on April 28, 2020.

- Board Members must be able to support the organization’s mission, vision, and abide by the Bylaws of the Corporation.
- Service on Bayou Preservation Association’s Board of Directors is without remuneration, except as described by the Bylaws of the Corporation, and allowed by non-profit law in the State of Texas.

**QUALIFICATIONS**
This is an extraordinary opportunity for an individual who is passionate about Bayou Preservation Association’s mission and who has a track record of board leadership. Selected Board Members will have achieved leadership stature in business, government, philanthropy or the non-profit sector. His/her accomplishments will allow him/her to attract other well-qualified, high-performing Board Members.

Ideal candidates will have the following qualifications:

- Extensive professional experience with significant executive leadership accomplishments in business, government, philanthropy or the non-profit sector
- A commitment to and understanding of Bayou Preservation Association’s beneficiaries, preferably based on experience
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating and building consensus among diverse individuals
- Personal qualities of integrity, credibility and a passion for improving the lives of Bayou Preservation Association’s beneficiaries

**Application Procedure:** Interested candidates should send a resumé (and/or LinkedIn Resume/profile), cover letter, and contact information for three references to sbernhardt@bayoupreservation.org by Friday, March 6, 2020. Please reference “Board Member Application” in subject line of email. The Board’s Nominations Committee will contact those candidates who most closely match our requirements.

Thank you for your interest.

*The Bayou Preservation Association is an equal opportunity employer and actively works to ensure fair and equal treatment of its employees and constituents regardless of differences based on an individual’s race, color, religion, sex, age, marital status, veteran status, sexual orientation, disability, political affiliation, or any other protected characteristic.*