



BAYOU PRESERVATION ASSOCIATION

celebrate. protect. restore.



Competitive Bid for Sound Engineer

Bayou Preservation Association is seeking a sound engineer to undertake the recording of audio to provide environmental interpretation to visitors at Challenger Seven Memorial Park in Harris County, TX. This work will complement previously installed interpretive signage as well as habitat restoration work in the park. The selected firm will be responsible for the recording of provided script, audio editing, and audio mastering to be accessed by park visitors. The sound engineer will also be responsible for providing their own voice actors. The audio tour will discuss the importance of native habitat, the dangers of invasive species, and the importance of functional riparian areas. Work will begin in Mid 2024 and be completed by 12/31/24. Bids are requested to be submitted by December 15, 2023.

INTRODUCTION

The Texas Coastal Resiliency Master Plan identifies a need to protect and promote a vibrant and resilient Texas coast by restoring coastal wetland habitat. The purpose of this project is to enhance coastal wetland habitat resiliency in the lower Galveston Bay watershed by removing invasive species along Clear Creek in Challenger Seven Memorial Park in Harris County, Texas. A focused effort to preserve natural habitat is required in Harris County because there is limited undeveloped space remaining. Restoring native plants in the coastal wetland forest of Clear Creek will improve existing buffer and floodwater storage areas.

Challenger Seven Memorial Park has extensive forested habitat (about 50 percent of the park's 326 acres), with much of it experiencing degradation by exotic invasive species. The goal of the Clear Creek Riparian Restoration project is to restore riparian forested areas at Challenger Seven Memorial Park, by removing exotic invasive plants from the riparian forest along about 3,100 feet of Clear Creek frontage, plus an additional buffer within the park across from the primary riparian adjacent area. This work will be supplemented by the creation of an audio walking tour to provide environmental interpretation of the park and natural areas. Work is planned to begin in Early 2024, and completed by December 31, 2024.

This project was funded in part by a Texas Coastal Management Program grant approved by the Texas Land

*Commissioner, providing financial assistance under the Coastal Zone Management Act of 1972, as amended, awarded by the National Oceanic and Atmospheric Administration (NOAA), Office for Coastal Management, pursuant to NOAA Award No. **NA23NOS4190249**.*

This project is funded in part by the TCEQ through a grant from the United States Environmental Protection Agency

SOLICITATION METHOD

The request for bids allows Respondents to submit a proposal addressing pricing, qualifications, experience, availability, approach, and other factors that will be employed to ensure successful accomplishment of the requirements set forth below. Bayou Preservation Association will review, compare, and evaluate responses based on the requirements identified in this request for bids.

CONTRACT TERMS

Initial Contract Term: The contract shall commence on Date of Award and all work must be completed by December 31, 2024 unless extension is granted or terminated under the terms of the contract.

Contract Extensions: In the event that the contract(s), if any, resulting from the award of this contract shall terminate or be likely to terminate prior to the making of an award for a new contract for the identified products and/or services, Bayou Preservation Association may, with the written consent of the awarded supplier(s), extend the contract for a period of time as may be necessary to permit continued supply of the identified products and/or services (not to exceed twelve month extension period). Any extensions shall be at the same terms and conditions, plus any approved changes.

Termination: The contract shall terminate upon full performance of all requirements contained in the contract, unless otherwise extended or renewed, as provided in accordance with the contract terms and conditions.

Amendments: The contract may be amended in writing by mutual consent of the parties.

QUALIFICATIONS, EXPERIENCE AND REQUIREMENTS

Minimum Qualifications

- Provide at least three (3) projects which demonstrate experience with sound engineering.
- Provide contact information so that experiences/proof of work and qualifications can be verified by Bayou Preservation Association of completing work of a similar nature and scope as the work described in this bid request. Any references that cannot be verified either email within ten (10) business days after bid opening shall be considered as not meeting this requirement.
- Shall have available the necessary qualified equipment and personnel to fulfill all requirements under this bid request and any resulting contract.
- Shall be in good financial standing.
- Have valid Texas driver and commercial license.

Minimum Experience

- Minimum of three successful projects involving sound engineering.

Proposal Requirements

Contractor will provide quotes for equipment, editing, and recording the audio for each stop on the audio tour. The project is expected to have between 3-5 stops on the Audio Tour.

Additional Requirements

Contractor agrees to conduct all services under the awarded contract by and through appropriate communications with the Bayou Preservation Association Project Manager. No work, installation, or other services shall be undertaken by Contractor except with the prior written authorization by the Project Manager.

Contractor understands and agrees that work, installation, or other service performed without prior written authorization of the is work outside the scope of this contract and shall be performed exclusively at Contractor's risk.

Contractor shall provide all materials, and equipment necessary to meet requirements of the specified services throughout the term of the contract.

Contractor is responsible for all costs incurred in the performance of the contract.

Contractor shall comply with all laws, ordinances, statutes, and regulations pertaining to the services requested herein, and shall obtain such permits, licenses, or other authorizations as may be required.

Contractor shall follow relevant safety rules and conduct the work in a safe manner.

SCOPE OF WORK

The subcontractor will create plan and oversee the recording and editing of 3-10 sound files for the creation of an educational audio tour in Challenger Seven Memorial Park.

Contractor shall designate a point of contact for this project during a post-award meeting. Contractor's point of contact must submit work reports on a monthly basis, via e-mail to the Project Manager. The contractor's point of contact will also provide a final report within 10 days of completing the project.

HOW TO SUBMIT PROPOSAL (INCLUDE DEADLINES AND WHEN CONTRACT WILL BE AWARDED)

Proposals must be submitted as a pdf via email to Grant Moss, Project Manager, at GMoss@bayoupreservation.org. Proposals must be emailed by 5:00pm CST on Monday, 1/29/2024.

