Bayou Preservation Association, Inc.

Financial Statements
and Independent Auditors’ Report
for the years ended December 31, 2021 and 2020

Bayou Preservation Association, Inc.

Table of Contents

Blazek & Vetterling
CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditors' Report

To the Board of Directors of
Bayou Preservation Association, Inc.:

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Bayou Preservation Association, Inc., which comprise the statements of financial position as of December 31, 2021 and 2020, and the related statements of activities, of functional expenses, and of cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Bayou Preservation Association, Inc. as of December 31, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of Bayou Preservation Association, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Bayou Preservation Association, Inc.'s ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and

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therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Bayou Preservation Association, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Bayou Preservation Association, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Blazek & Vetterling

July 19, 2022

Bayou Preservation Association, Inc.

Statements of Financial Position as of December 31, 2021 and 2020

	2021	2020
ASSETS		
Cash	$ 400,425	$ 420,588
Accounts receivable and other assets	51,991	26,280
Endowment investments *(Notes 3 and 4)*	306,730	290,375
Property, net *(Note 5)*	4,329	7,321
TOTAL ASSETS	$ 763,475	$ 744,564
LIABILITIES AND NET ASSETS		
Liabilities:		
Accounts payable and accrued expenses	$ 13,989	$ 26,431
Refundable advance – Paycheck Protection Program *(Note 2)*		23,865
Total liabilities	13,989	50,296
Net assets:		
Without donor restrictions	318,878	279,424
With donor restrictions *(Notes 6 and 7)*	430,608	414,844
Total net assets	749,486	694,268
TOTAL LIABILITIES AND NET ASSETS	$ 763,475	$ 744,564

See accompanying notes to financial statements.

Bayou Preservation Association, Inc.

Statement of Activities for the year ended December 31, 2021

	WITHOUT DONOR RESTRICTIONS	WITH DONOR RESTRICTIONS	TOTAL
REVENUE:			
Contributions:			
Government grants		$ 55,561	$ 55,561
Other contributions	$ 177,557	5,508	183,065
Symposium	24,391		24,391
Special events	31,157		31,157
Contract fees	128,772		128,772
Net investment return	244	16,355	16,599
Total revenue	362,121	77,424	439,545
Net assets released from restrictions:			
Expenditure for program purposes	61,660	(61,660)	
Total	423,781	15,764	439,545
EXPENSES:			
Preservation of bayous programs	220,279		220,279
Management and general	111,151		111,151
Fundraising	52,897		52,897
Total expenses	384,327		384,327
CHANGES IN NET ASSETS	39,454	15,764	55,218
Net assets, beginning of year	279,424	414,844	694,268
Net assets, end of year	$ 318,878	$ 430,608	$ 749,486

See accompanying notes to financial statements.

Bayou Preservation Association, Inc.

Statement of Activities for the year ended December 31, 2020

	WITHOUT DONOR RESTRICTIONS	WITH DONOR RESTRICTIONS	TOTAL
REVENUE:			
Contributions:			
Other contributions	$ 180,425	$ 62,887	$ 243,312
Symposium	21,189		21,189
Special events	65,343		65,343
Contract fees	45,245		45,245
Net investment return	19	14,177	14,196
Total revenue	312,221	77,064	389,285
Net assets released from restrictions:			
Expenditure for program purposes	33,170	(33,170)	
Total	345,391	43,894	389,285
EXPENSES:			
Preservation of bayous programs	198,540		198,540
Management and general	88,424		88,424
Fundraising	60,164		60,164
Total expenses	347,128		347,128
CHANGES IN NET ASSETS	(1,737)	43,894	42,157
Net assets, beginning of year	281,161	370,950	652,111
Net assets, end of year	$ 279,424	$ 414,844	$ 694,268

See accompanying notes to financial statements.

Bayou Preservation Association, Inc.

Statements of Functional Expenses for the years ended December 31, 2021 and 2020

	PRESERVATION OF BAYOUS PROGRAMS	MANAGEMENT AND GENERAL	FUNDRAISING	2021 TOTAL
Payroll and related expenses	$ 81,144	$ 50,492	$ 7,521	$ 139,157
Professional and contract fees	101,962	32,616	37,886	172,464
Occupancy	24,199	14,765	2,051	41,015
Dues and subscriptions	263	1,291	5,140	6,694
Office supplies and expenses	5,431	1,068	109	6,608
Communications	2,241	3,791	190	6,222
Insurance	4,093	2,102		6,195
Depreciation	320	2,672		2,992
Other	626	2,354		2,980
Total expenses	$ 220,279	$ 111,151	$ 52,897	$ 384,327

	PRESERVATION OF BAYOUS PROGRAMS	MANAGEMENT AND GENERAL	FUNDRAISING	2020 TOTAL
Payroll and related expenses	$ 119,890	$ 32,101	$ 9,652	$ 161,643
Professional and contract fees	42,353	30,482	37,874	110,709
Occupancy	24,199	13,125	3,691	41,015
Dues and subscriptions		1,538	4,445	5,983
Office supplies and expenses	3,693	1,154	406	5,253
Communications	2,158	3,705	1,576	7,439
Insurance	3,580	1,765		5,345
Depreciation	320	1,336		1,656
Other	2,347	3,218	2,520	8,085
Total expenses	$ 198,540	$ 88,424	$ 60,164	$ 347,128

See accompanying notes to financial statements.

Bayou Preservation Association, Inc.

Statements of Cash Flows for the years ended December 31, 2021 and 2020

	2021	2020
CASH FLOWS FROM OPERATING ACTIVITIES:		
Changes in net assets	$ 55,218	$ 42,157
Adjustments to reconcile changes in net assets to net cash provided (used) by operating activities:		
Depreciation	2,992	1,656
Net realized and unrealized gain on investments	(3,717)	(4,374)
Changes in operating assets and liabilities:		
Accounts receivable and other assets	(25,711)	(9,951)
Accounts payable and accrued expenses	(12,442)	18,375
Refundable advance – Paycheck Protection Program	(23,865)	23,865
Net cash provided (used) by operating activities	(7,525)	71,728
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchases of property		(8,016)
Net change in cash and money market mutual funds	(12,638)	(9,803)
Net cash used by investing activities	(12,638)	(17,819)
NET CHANGE IN CASH	(20,163)	53,909
Cash, beginning of year	420,588	366,679
Cash, end of year	$ 400,425	$ 420,588

See accompanying notes to financial statements.

NOTE 1 – ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

Organization – Bayou Preservation Association, Inc. (the Association) is a Texas nonprofit corporation founded in 1966 to inform the public about the environmental values of riparian lands along the bayous in Houston, Texas and surrounding areas. Its mission is to celebrate, protect, and restore the natural richness of all bayous and streams in the Bayou Preservation area.

Federal income tax status – The Association is exempt from federal income tax under §501(c)(3) of the Internal Revenue Code and is classified as a public charity under §509(a)(2).

Accounts receivable – An allowance for uncollectible accounts receivable is provided when it is believed accounts may not be collected in full. The allowance and the related bad debt expense are based upon historical loss experience and account-by-account analysis of the balances outstanding.

Investments are reported at fair value. Net investment return consists of interest and dividends, realized and unrealized gains and losses, net of external and direct internal investment expenses. Investment return is reported in the statement of activities as an increase in *net assets without donor restrictions* unless the use of the income is limited by donor-imposed restrictions. Net investment return whose use is restricted by the donor is reported as a change in *net assets with donor restrictions* until expended in accordance with donor-imposed restrictions.

Property is reported at cost if purchased or at fair value at the date of gift if donated. Additions valued at $5,000 or more are capitalized. Depreciation is provided using the straight-line method over estimated useful lives of 3 to 5 years.

Net asset classification – Net assets, revenue, gains, and losses are classified based on the existence or absence of donor-imposed restrictions, as follows:

- *Net assets without donor restrictions* are not subject to donor-imposed restrictions even though their use may be limited in other respects such as by contract or board designation.
- *Net assets with donor restrictions* are subject to donor-imposed restrictions. Restrictions may be temporary in nature, such as those that will be met by the passage of time or use for a purpose specified by the donor, or may be perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Net assets are released from restrictions when the stipulated time has elapsed, or purpose has been fulfilled, or both. Donor-restricted endowment earnings are released when those earnings are appropriated in accordance with spending policies and are used for the stipulated purpose.

Contributions are recognized as revenue at fair value when an unconditional commitment is received from the donor. Contributions received with donor stipulations that limit their use are classified as *with donor restrictions*. Conditional contributions are subject to one or more barriers that must be overcome before the Association is entitled to receive or retain funding. Conditional contributions are recognized as revenue at fair value when the conditions have been met. Funding received before conditions are met is reported as refundable advances.

Special events include elements of both contributions and exchange transactions and are recognized when an event occurs. Direct donor benefit costs represent the costs of goods and services provided to attendees of the special events.

Contract fees are derived from providing services to independent organizations. Performance obligations are satisfied over time as those services are provided. Contract fees are recognized at the amount of consideration the Association expects to be entitled to in exchange for those services. Payment is due upon request for the services provided. The nature of these services does not give rise to any variable considerations, warranties or other related obligations. Accounts receivable from contract fees were $34,306, $15,234, and $5,935 at December 31, 2021, 2020 and 2019, respectively. There were no liabilities related to contract fees as of December 31, 2021, 2020 or 2019.

Functional allocation of expenses – Expenses are reported by their functional classification. Program services are the direct conduct or supervision of activities that fulfill the purposes for which the organization exists. Fundraising activities include the solicitation of contributions of money, securities, materials, facilities, other assets, and time. Management and general activities are not directly identifiable with specific program or fundraising activities. Expenses that are attributable to more than one activity are allocated among the activities benefitted. Salaries and related costs are allocated on the basis of estimated time and effort expended. Occupancy costs are allocated based on estimated time and effort expended by the employees. Depreciation is allocated based on usage of related facilities.

Estimates – Management must make estimates and assumptions to prepare financial statements in accordance with generally accepted accounting principles. These estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, the amounts reported as revenue and expenses, and the allocation of expenses among various functions. Actual results could vary from the estimates that were used.

Recent financial accounting pronouncements – In February 2016, the Financial Accounting Standards Board issued Accounting Standards Update (ASU) 2016-02, *Leases (Topic 842)*. Under this ASU, a lessee should recognize in the statement of financial position a lease liability and a lease asset representing its right to use the underlying asset for the term of the lease for both finance and operating leases. An entity may make an accounting policy election not to recognize lease assets and lease liabilities for leases with a term of 12 months or less. Qualitative and quantitative disclosures are required by lessees and lessors to enable users of financial statements to assess the amount, timing and uncertainty of cash flows arising from leases. The ASU is effective for fiscal periods beginning after December 15, 2021. The Association will adopt this ASU in fiscal year 2022. Upon adoption, management expects to recognize lease commitments as both a right of use asset and a lease liability in the statement of financial position for commitments that are currently only disclosed in the financial statements.

ASU 2020-07, *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets,* will require contributed nonfinancial assets to be presented as a separate line item in the statement of activities, apart from contributions of cash and other financial assets and will require disclosure about the measurement and use of types of contributed nonfinancial assets. The ASU will be effective for fiscal years beginning after June 15, 2021, and requires retrospective application.

NOTE 2 – LIQUIDITY AND AVAILABILITY OF RESOURCES

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use within one year of December 31 comprise the following:

	2021	2020
Financial assets:		
Cash	$ 400,425	$ 420,588
Receivables	40,077	15,234
Endowment investments	306,730	290,375
Total financial assets	747,232	726,197
Less financial assets not available for general expenditure:		
Endowment investments	(306,730)	(290,375)
Board-designated reserve fund	(75,000)	(75,000)
Donor-restricted assets subject to satisfaction of restriction	(1,050)	(50,232)
Total financial assets available for general expenditure	$ 364,452	$ 310,590

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Association considers all expenditures related to its ongoing activities of its preservation of bayous programs, as well as the conduct of services undertaken to support those activities, to be general expenditures. The Association relies primarily on contributions and special events revenue to provide resources for general expenditures. The Association expects to fund general expenditures in excess of financial assets available to meet cash needs with future contributions and reserve funds, as necessary. The Association has established a liquidity reserve fund of $75,000, which represents a minimum of three months of average operating expenses. Although the Association does not intend to spend from the liquidity reserve fund, amounts could be made available, if necessary.

In April 2020, the Association received an unsecured bank loan of $23,865 funded through the Small Business Administration's Paycheck Protection Program (PPP). In March 2021, the Association received an additional unsecured bank loan of $31,348 funded through PPP. These loans, including accrued interest, were forgiven and recognized as contributions in fiscal year 2021 as the Association met the eligibility requirements of using the loans to fund qualified payroll and other eligible costs.

NOTE 3 – ENDOWMENT INVESTMENTS

Endowment investments consist of the following:

	2021	2020
Multi-asset mutual funds	$ 247,966	$ 244,249
Money market mutual funds	57,929	45,263
Cash	835	863
Total endowment investments	$ 306,730	$ 290,375

Investments are exposed to various risks such as interest rate, market and credit risks. Because of these risks, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the statement of financial position and statement of activities.

NOTE 4 – FAIR VALUE MEASUREMENTS

Generally accepted accounting principles require that certain assets and liabilities be reported at fair value and establish a hierarchy that prioritizes inputs used to measure fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The three levels of the fair value hierarchy are as follows:

- *Level 1* – Inputs are unadjusted quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the reporting date.
- *Level 2* – Inputs are other than quoted prices included in Level 1, which are either directly observable or can be derived from or corroborated by observable market data at the reporting date.
- *Level 3* – Inputs are not observable and are based on the reporting entity's assumptions about the inputs market participants would use in pricing the asset or liability.

Assets measured at fair value at December 31, 2021 are as follows:

	LEVEL 1	LEVEL 2	LEVEL 3	TOTAL
Endowment investments:				
Multi-asset mutual funds	$ 247,966			$ 247,966
Money market mutual funds	57,929			57,929
Total assets measured at fair value	$ 305,895	$ 0	$ 0	$ 305,895

Assets measured at fair value at December 31, 2020 are as follows:

	LEVEL 1	LEVEL 2	LEVEL 3	TOTAL
Endowment investments:				
Multi-asset mutual funds	$ 244,249			$ 244,249
Money market mutual funds	45,263			45,263
Total assets measured at fair value	$ 289,512	$ 0	$ 0	$ 289,512

Mutual funds are valued at the reported net asset value. This valuation method may produce a fair value that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Association believes its valuation method is appropriate, the use of different methods or assumptions could result in a different fair value measurement at the reporting date.

NOTE 5 – PROPERTY

Property consists of the following:

	2021	2020
Furniture and equipment, at cost	$ 23,928	$ 23,928
Accumulated depreciation	(19,599)	(16,607)
Property, net	$ 4,329	$ 7,321

NOTE 6 – NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are restricted as follows:

	2021	2020
Subject to expenditure for specified purpose:		
Various programs	$ 123,878	$ 124,469
Subject to spending policy and appropriation:		
Endowment and accumulated earnings	306,730	290,375
Total net assets with donor restrictions	$ 430,608	$ 414,844

NOTE 7 – ENDOWMENT FUND

The Association has an endowment fund (the Endowment Fund), which is maintained in accordance with explicit donor stipulations. The Endowment Fund is restricted for projects of the Association for the purposes of education, public relations, website, marketing, and the Symposium.

Changes in endowment net assets are as follows:

	WITH DONOR RESTRICTIONS
Endowment net assets, December 31, 2019	$ 276,198
Net investment return	14,177
Endowment net assets, December 31, 2020	290,375
Net investment return	16,355
Endowment net assets, December 31, 2021	$ 306,730

Endowment Spending Policy

The Association's endowment spending policy allows investment return and an amount equal to the greater of 10% of the original gift or $40,000 be appropriated for expenditure annually by the affirmative vote of a majority of the members of the Board of Directors. An amount up to $100,000 annually may be appropriated for expenditure by the affirmative vote of two-thirds of the members of the Board of Directors for non-recurring individual projects for the specified purposes. Investment return not appropriated in the year earned may be appropriated in a subsequent year subject to the discretion of the Board of Directors. The original value of gifts donated to the endowment and net investment return are reported as *net assets with donor restrictions* until those amounts are appropriated for expenditure by the Board of Directors.

Return Objectives and Risk Parameters

The Association has adopted investment guidelines for endowment assets that have the primary objective of maximizing the investment return while minimizing risk and expenses through prudent investing and planning, as well as the maintenance of a diversified portfolio. Under these guidelines, the endowment assets are invested in a manner that the portfolio should be readily marketable, with no fixed-income security having a credit quality below investment grade, as defined in the investment policy. Investment performance shall be measured at least quarterly against inflation objectives for the Association and against index objectives for individual portfolio components.

NOTE 8 – OPERATING LEASE COMMITMENTS

The Association leases office space under a noncancellable operating lease. Future minimum lease payments are due as follows:

2022	$ 41,015
2023	20,508
Total	$ 61,523

Lease expense was approximately $41,000 in 2021 and 2020.

NOTE 9 – RELATED PARTY TRANSACTIONS

The Association paid $36,000 in 2021 to a contract fundraising consultant who is related to a board member of the Association.

NOTE 10 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through July 19, 2022, which is the date that the financial statements were available for issuance. As a result of this evaluation, no events were identified that are required to be disclosed or would have a material impact on reported net assets or changes in net assets.